

NJ Association of Domestic Violence Professionals

Instructions for Applying for NJADVP Certified Trainer Status

Application procedures for NJADVP Certified Trainer verify that those who are approved meet appropriate standards of training and experience in the field of domestic violence. This is to insure, as much as possible, the quality of the educational experience provided. NJADVP Certified Trainers can grant initial DVS certification or continuing education hours for their trainings in each of the domestic violence core services categories approved. Additional areas can be applied for as the trainer develops training expertise in new categories.

I. Requirements

The applicant must possess current Domestic Violence Specialist (DVS) certification with NJADVP.

II. Resume

The applicant must include a resume with special attention to work in the domestic violence field and the educational/training experience directly concerned with domestic violence issues.

III. Areas of Training Expertise

The applicant must include a training outline with content indications (see sample enclosed) for each core curriculum category that is checked on the application form.

IV. References

- a. The applicant must include two letters of reference attesting to the applicant's expertise as a trainer and
- b. Two training evaluation summaries where participants filled out evaluation forms.

V. Application Fee

The applicant must include a check or money order, made out to NJADVP, for \$30.00 for processing the application.

NJADVP C/O NJCBW
1670 Whitehorse Hamilton Square Rd, Trenton, NJ 08690-3541
Phone: 609-584-8107 Fax: 609-584-9750

Signature Sheet

- VI. The NJADVP Philosophical Principles
The applicant must be in agreement with the NJADVP Philosophical Principles. They are as follows:

NJADVP Philosophical Principles

- Any real or perceived imbalance of power creates a climate for physical, emotional, and psychological abuse.
- This imbalance of power is culturally integrated into our social structures and is mirrored in relationships between men and women. It can also exist in relationships between people of the same gender, people of different races, religions, and classes, and in any relationship where power is unequal.
- Although anyone can be a victim of domestic violence, historically and currently women are devalued in our society. Consequently they have been and continue to be primary targets of abuse in the larger society and in the home.
- Therefore, effective educational approaches to domestic violence issues in our society must address the imbalance of power in relationships and must recognize that the responsibility for abusive and violent behavior lies with the perpetrator.

Signature of Applicant _____ **Date** _____

VII. Responsibilities of Trainer

- a. The trainer will notify NJADVP of the training in writing. Information should include:
 - Title, date, time, and location of training
 - Number and type of DVS Credits requested
 - Whether or not the training is open to the public
- b. The trainer will issue certificates of attendance to participants. Certificates will include:
 - Participant's name
 - Presenter's name
 - Title, date, time, and location of training
 - Number and type of DVS credits

Signature of Applicant _____ **Date** _____

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